

# **IFFAS Meeting Minutes**

**IFFAS Council Meeting, Vitoria Espirito Santo, Brazil.  
May 4, 2003**

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## **Michael J. Coughlin, M.D. Presiding**

Dr. Coughlin expressed thanks to all the council members for assisting him during this year.

### **I. Minutes**

The Minutes were reviewed. It was noted that the next Triennial Meeting to be held in Naples, Italy will be September 15-18. It was moved and seconded that the corrected minutes be accepted and the motion was approved.

### **II. Financial Report**

The financial report was given by Dr. Fernando Fonseca Filho of Brazil. The council reviewed the balance sheet as of April 21, 2003, the assets, the liabilities, the income and the next income.

A long discussion ensued about the cost of running the IFFAS. Dr. Coughlin explained that there were basic costs that have been incurred throughout the founding of this organization, including designing a seal, redesigning the seal, and then redesigning it again for the final decision. He explained that the turn over in council members leads to discussions at successive meetings before the final seal was approved.

Other expenses include the printing of diplomas to be given to past council members and officers.

The cost of the web site obviously has been expensive. Numerous people commented on how impressive the web site is.

Several members commented that now that many of these initial expenses have been paid for whether the current costs of Cantrall and Associated might diminish.

Dr. Filho will ask Mr. Cantrall for an accounting of what the management contract from C.N.A. Management of \$8000.00 per year will be paid for in this next calendar year.

It was then moved and seconded that the corrected financial report be accepted. The motion was approved.

### **III. Council Representation**

Council accepted proxies for Harayasu Yamamoto M.D. (Japan) (given to Dr. Coughlin), Hans Kuester, M.D. (Germany) (given to Dr. Coughlin), E Greer Richardson M.D. (USA) (given to Dr. Glenn Pfeffer, incoming president of the AOFAS), Thomas O. Clanton M.D. (USA) (given to Dr. Richard Ferkel). The proxy for Haruhito Aoki M.D. (Japan) unfortunately arrived at Dr. Coughlin had left the United States.

Council members present included: Michael J. Coughlin, M.D. (USA), President, Sandro Giannini, M.D. (Italy), President-elect, Fernando Fonseca Filho, M.D. (Brazil), Treasurer, Caio Nery, M.D. (Brazil), council member, Alberto M. Vadell, M.D. (Argentina). Also present was Nuri Schienca M.D. (Uruguay) Dr. Schienca's e-mail is **florin@chasque.aoc.org**. Dr. Schienca is the incoming president of the Latin American Federation.

Absent without proxy: Patrice F Diebold, M.D. (France), Haruhito Aoki, M.D. (Japan), and In Heon Park, M.D. (Korea).

All four regional organizations were represented. Nine members were present or present by proxy and thus By-laws a quorum was accounted for.

It was requested at each council meeting, that a list of the IFFAS council officers and members be listed as well as to when their term will expire.

According to the information from each member, the present terms are:

<b>MEMBER</b>	<b>OFFICE</b>	<b>EXPIRATION DATE</b>
Michael J. Coughlin, M.D.	President	September 2005
Sandro Giannini, M.D.	President-elect	September 2005
Fernando Fonseca Filho, M.D.	Treasurer	September 2005
Harayasu Yamamoto, M.D.	Secretary	September 2005
Patrice Diebold, M.D.	Council Member	September 2005
Hans Kuester, M.D.		September 2005
Haruhito Aoki, M.D.		September 2005
Caio Nery, M.D.		September 2005
Alberto M. Vadell, M.D.		September 2005
In Heon Park, M.D.		September 2005
Thomas O Clanton, M.D.		September 2005

Dr. Coughlin expressed concern that so many terms were expiring in 2005. It is hoped that there can be more overlap in council

members so that old members can educate new members as to council activities.

Dr. Coughlin asked that each council member check the expiration date of their term and notify him by email if it is incorrect.

At each council meeting, Dr. Coughlin asked that the list of council members, and the date of their term expiration be listed in the meeting agenda.

He also asked that a copy of the bylaws always be included in the meeting agenda.

#### **IV. Financial Report on 2002 Meeting**

The Financial Report on the IFFAS Meeting in San Francisco September 12-14, 2002 was given by Dr. Coughlin.

The net loss was \$27,559.00.

The committee again discussed that the tradition of the San Francisco meeting would be upheld in future meetings. That is, that the IFFAS would have no financial risks for any meeting. If there is a profit, 10% of the net profit would be donated to the treasury of the IFFAS. On the other hand, if any loss is incurred, the loss is incurred by the sponsoring regional federation and/or the sponsoring national organization. It was moved and seconded that this be a permanent policy for the triennial meeting and the motion was approved.

The board discussed the dues which will be assessed in the fall. It was moved and seconded and approved that the assessment of \$3000.00 to each regional organization be made as usual.

Then there was a discussion of the offer by Cantrall and Associates to raise funds to defray the expense of dues. A 6%

commission would be charged for funds raised. It was moved, seconded and approved that Mr. Cantrall would proceed with this endeavor. Nonetheless, routine dues will be assessed in the mean time, and they will be due in the fall of 2003.

## **V. 2005 Meeting in April**

Dr. Giannini reviewed the initial program for the 2005 triennial meeting in Naples. He and Dr. Malerba will appoint a program committee that will include members of each regional federation. Dr. Giannini continues to work on the social program. He expects the tuition fee of approximately \$500.00 that was charged for the San Francisco meeting to be the same price at the Naples meeting. Dr. Giannini clarified the dates of the IFFAS triennial meeting. The Naples meeting will be September 15-18. The first day of the meeting will be new products and new treatments of conditions and the 16th through the 18th will be comprised of symposia and three papers which will be selected by the program committee.

There is some concern about the expense of the meeting for countries in which the economic condition has not been good. Dr. Giannini suggested that it is important to have a registration fee that will cover expenses. On the other hand, he suggested that he could have a deluxe hotel and a more inexpensive hotel to help those who wish to come but have lower resource to give them a choice.

## **VI. Calendar of Events**

The calendar of events was reviewed and Dr. Coughlin requested that anyone who has a meeting they wish to list contact the Seattle secretariat.

## **VII. Web Site**

The web site was reviewed and the council congratulated the Seattle office for an excellent web site.

### **VIII. Affiliation Requests**

The only current affiliation request is from Canada. It was ratified that Canada join the North American Federation.

### **IX. Next Meeting**

It was suggested that the next meeting be held either at the Seattle Summer Meeting in 2004 or the San Francisco Academy Meeting March 11 or 12, 2004. This will be put to an electronic vote by Dr. Coughlin to the members.

There being no further business the meeting was adjourned by Dr. Coughlin.

Respectfully submitted,  
Michael J. Coughlin, M.D.  
MJC/mfs/ejj